**PROFESSION TAX REGISTRATION**

**Basics** :

It is a tax levied on professions and trades in India. It is a state-level tax and has to be paid compulsorily by eligible member of staff employed in companies. The owner of a business is responsible to deduct professional tax from the salaries of his employees and pay the amount so collected to the appropriate government authority.

Professional tax is usually a calculated as per monthly Salary Slab of the professional. It is deducted from his income on monthly basis. Some of the state governments that have levied professional tax are Andhra Pradesh, Maharashtra, Karnataka, West Bengal, Tamil Nadu, Gujarat, Assam, Chhattisgarh, Kerala, Meghalaya, Orissa, Tripura and Madhya Pradesh. In case of salaried employees and wage earners, Employer is liable to deduct professional tax and required to be paid to State Government. In case of other class of Individuals, this tax is liable to be paid by the person on his own.

We will assess your business and prepare the documentation for professional tax application with the concerned State Government. The signed professional tax application will be submitted to the relevant department in the same city or town. On scrutiny of the application, Government will allot professional tax registration number.

Usually it takes around 2 - 3 working days for Profession Tax Registration subject to valid compliance from applicant side.

**Advantages :**

1. **Statutory Requirement:** Employers in certain states shall obtain professional tax registration and deduct and pay service tax on behalf of employees.
2. **Avoid Penalty:** Failure to obtain professional tax registration or remit professional tax could result in fines and penalties that accrue over time. Hence Penalty can be avoided by opting for Profession Tax Registration.
3. **Easy Compliance:** Compliance with professional tax regulation is easy. Professional tax registration can be obtained easily and compliance maintained easily.

**Documents Copy Required :**

1. PAN of Applicant/Director
2. Aadhar Card of Applicant/Director (Preferable)
3. Passport Size photograph of Applicant/all the Directors
4. Email ID & Mobile Number of Applicant/all the Directors
5. Shop Act/Certification of Incorporation/any other registration certificate of business.
6. Memorandum of Association (MOA)/Articles of Association (AOA)-If Company.
7. **Proof of Place of Business (For Registered Office)**-

*For Self Owned premise* – Sale Deed/Allotment Letter, Possession Letter, Property Tax Receipt.

*For Rented premise* -Electric Bill/Gas Bill/Telephone Bill/Rent Agreement OR Rent Receipt with NOC/Legal Ownership Document of Landlord like Index II OR Property Tax Receipt.

1. Authorization Letter in the name of Applicant including Resolution passed by Board of Directors. (For Application and obtaining USER ID and PASSWORD of Professional Tax Dept.Login).
2. Declaration related to Profession Tax Registration-If Company.

**Quotation :**

FEES Rs.999/-

**Form to be filled in ref.below website :**

http://www.corpaidcs.com/registrations/profession-tax

**FAQs :**

1. **What is the Profession Tax ?**

**Ans** : Professional Tax is a Tax levied by the State on the income earned by way of profession, trade, calling or employment. Based on the salary or income levels, the tax is calculated and the same is deducted from the salary by the employers. Employer is liable to pay the collected tax to Government before due date.

1. **What is the Applicability of Professional Tax Registration?**

**Ans :** As per the Professions, Trades, Callings and Employment Act 2000 passed by the government, professionals earning a particular monthly income or more are liable to pay professional tax. Professionals refer to doctors, journalists, I.T. Professionals etc.

1. **What is Professional Tax Registration Certificate (PTRC)?**

**Ans :** An employer organization is required to get registered with Tax Department. Tax Dept. issues Profession Tax Registration Certificate which bears Profession Tax Registration Number. That is the unique number for Profession Tax Compliance by the applicant organization.

PTRC gives a power to the company to deduct Professional tax from the Employee’s salary and pay it same to the Government.

1. **What is Professional Tax Enrollment Certificate (PTEC)?**

**Ans :** Every person doing any business or profession is liable to obtain a Certificate of Enrollment from the Profession Tax Authority. Once this certificate is obtained a person is liable to pay Profession Tax as per applicable due dates for it.

1. **What are the rates of Profession Tax?**

**Ans :** Profession Tax slab rates changes from state to state.

Example : In Maharashtra, P.T. rate is fixed to Rs.2,500 per entity except in case of employee drawing salary less than Rs.10,000 per month has to pay Rs.2,100 per year.

Women who earns Salary upto Rs.10,000 per month are exempted from payment of Professional Tax.

1. **Is there any Exemptions for payment of Profession Tax?**

**Ans :** Professional tax is exempted in Maharashtra for the senior citizens of age more than 65 years and for physically handicapped persons having 40% disability or parent of a physically disabled or mentally retarded child, irrespective of their income.

1. **What is Profession Tax for Organizations?**

**Ans :** An employer organization is required to get registered under the Profession Tax Act and obtain a Registration Certificate under which the payment in respect of taxes deducted from employees salary can be made. Also as a firm, the organization is required to obtain Enrollment Certificate and pay Profession tax on it’s behalf.

1. **What are the documents required for Professional Tax Registration ?**

**Ans** : List of Documents is given above.

1. **How much time it takes for Professional Tax Registration?**

**Ans** : Usually it takes 2 to 3 days for Professional Tax Registration subject to complete documentation from applicant.

1. **Are there any other charges for Professional Tax Registration in addition to fee paid at the time of registration ?**

**Ans :** No other payment and No hidden charges other than charges paid by you at the time of application to Professional Tax Registration.

1. **What are the Penalties for not compliances to Professional Tax Registration?**

**Ans** : There are certain fines and penalties as per regulation of State Government.

**Eg**.In Maharashtra, Rs.5 per day for each day of **not obtaining professional tax registration** in case of an employer and Rs.2 in case of a person is applicable.

Penalty for **Late Filing** of professional tax return attracts a penalty of Rs.1000 due before filing of the return. The penalty amount is payable in addition to amount payable as per the return.

**Late payment** of professional tax dues attracts a penalty of 10% of tax due. Also, an interest on late payment is to be paid at 1.25% per month or more as regulated by the State Government from time to time.

In addition to the above penalties, the authorities may impose a penalty upto Rs.5000, if any person or employer fails to comply with any of the provisions of the Maharashtra Professional Tax Act & Rules.

**Tagline @ Google-ADVT :**

**Professional Tax Registration**

**Professional Tax Registration-Online @ Rs.999/- within 2-3 days. Minimum Fees. Simple Procedure and Expert Advice @** [**www.Legalraj.com**](http://www.Legalraj.com)**. Fast Service.**